



INTERNATIONAL FEDERATION
OF AUTOMATIC CONTROL

IFAC Event Application Form

Note that data supplied under the headings 1-18 can be changed only in agreement with the IFAC Secretariat.

Fill in all the headings marked with ■ (red square).

1 Event Info	2 Sponsors	3 Committee Members	4 Marketing	5 Application Submission
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1. Proposed Event Type ■

- Conference
- Symposium
- Workshop
- Congress
- Meeting

Will preprints be prepared?

- yes
- no

Will Proceedings be Published in IFAC PapersOnline? **

** Note: If Proceedings are not published in IFAC-PapersOnline there may not be any publication resulting from the Workshop

- yes
- no

2. Proposed Event Title ■

3. Event Venue ■

4. Event Dates

Start Date ■

 / /

End Date ■

 / /

Draft Paper Submission Deadline ■

 / /

5. Event Registration Rates & Options (in EUR)

Early Registration

Early Registration Fee

Early Registration Deadline

/ January /

Registration

Registration Fee

Registration Deadline

/ January /

Late Registration

Late Registration Fee

Student Registration

Student Registration Fee

What is included in the Registration Fee?

Banquet

yes no

Lunches

yes no

Tours

yes no

Other Social Events

yes no

Other

6. Expected Attendance ■

7. Meeting Scope/Objective/Type ■

8. Accommodation Info

9. Technical Main-Sponsoring organization ■

IFAC Other

Please provide organization name

10. Suggest IFAC Technical Committee Main-Sponsor

TC1	TC2	TC3	TC4	TC5	TC6	TC7	TC8	TC9
<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1
<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2
<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3
<input type="checkbox"/> .4	<input type="checkbox"/> .4		<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4
<input type="checkbox"/> .5	<input type="checkbox"/> .5		<input type="checkbox"/> .5			<input type="checkbox"/> .5		<input type="checkbox"/> .5
	<input type="checkbox"/> .6							

11. Suggest IFAC Technical Committee(s) Co-Sponsor

TC1	TC2	TC3	TC4	TC5	TC6	TC7	TC8	TC9
<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1	<input type="checkbox"/> .1
<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2	<input type="checkbox"/> .2
<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3	<input type="checkbox"/> .3
<input type="checkbox"/> .4	<input type="checkbox"/> .4		<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4	<input type="checkbox"/> .4
<input type="checkbox"/> .5	<input type="checkbox"/> .5		<input type="checkbox"/> .5			<input type="checkbox"/> .5		<input type="checkbox"/> .5
	<input type="checkbox"/> .6							

12. Suggest other international organizations co-sponsoring with IFAC

1 Event Info

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13. Chair of National Organization Committee (NOC) ■

Country ■

Has the proposed person been involved in previous IFAC sponsored events

yes no

14. NOC Co-Chair

Country

Has the proposed person been involved in previous IFAC sponsored events

yes no

15. NOC-Vice-Chair from Industry

Country

Has the proposed person been involved in previous IFAC sponsored events

yes no

16. Chair of International Program Committee (IPC) ■

Country ■

Has the proposed person been involved in previous IFAC sponsored events

yes no

17. IPC Co-Chair

Country

Has the proposed person been involved in previous IFAC sponsored events

yes no

18. IPC-Vice-Chair from Industry

Country

Has the proposed person been involved in previous IFAC sponsored events

yes no

19. Editor ■

Country ■

Has the proposed person been involved in previous IFAC sponsored events

yes no

20. Suggested Members of International Program Committee (IPC)

IPC Members ■

Name and title	Affiliation
Email	TC Membership

+ -

Total number of IPC members ■

Number of female members in IPC ■

Number of industry members in IPC ■

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21. Event Marketing

Marketing Website

Use of IFAC e-mail database

yes no

Use of Other e-mail database

yes no

Which Databases?

International Journal(s) used for publicity?

yes no

Which journals?

Announcements at International Conferences?

yes no

Which conferences?

Other Plans of Publicity

22. Categories and prices of Accommodation (in Euro)

Please include low cost housing

23. Plans to increase industrial involvement / students / women / education:

Industry

Students

Women

Education

24. Improved Targeted Publicity

Invite local and regional industries? ■

yes no

Which companies?

Invite local news media?

yes no

Which media companies?

Is your event planned in conjunction with another application-based industrial professional meeting?

yes no

Description of the meeting

25. Including Events of Interest to Industry in your Event

Tutorial workshops

yes no

Description of the Workshop

Technical sessions with applications content

yes no

Description of the Sessions

Papers on success stories, or best practices

yes no

Description of Papers

Plan and highlight special industry tracks

yes no

Description of Tracks

Problem-solving workshop sessions

yes no

Description of Problem-Solving Sessions

Submission of the Application

The use of PaperCept for handling the paper submission and review process, as well as the preparation of proceedings is compulsory for all IFAC events:

<https://ifac.papercept.net/conferences/scripts/sstart.pl> (<https://ifac.papercept.net/conferences/scripts/sstart.pl>)

I declare that I have read the IFAC Booklet "Procedure for the Organization of IFAC Technical Meetings" and agree to abide by the IFAC Regulations as laid down therein, including fulfilment of the technical requirements of the IFAC PapersOnLine

Agreed

Code of Conduct ■

We accept the [IFAC code of Conduct \(../about/ifac-code-of-conduct\)](https://ifac.papercept.net/conferences/scripts/sstart.pl) and will distribute the IFAC Code of Conduct to the whole organization team.

We have our own Code of Conduct, which is in accordance with IFAC code of Conduct. This Code of Conduct will be distributed to the whole organization team.

Submitted by ■

Email address of submitter ■

NMO representative ■

Details of NMO ■

Finish

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